

Stinson Beach Village Association

Meeting Minutes

Stinson Beach Community Chapel
December 6, 2014

The SBVA acts as a steward of the Stinson Beach Community Plan, serves as a conduit for information, and advocates on behalf of the community to support the rural atmosphere of the Village. The SBVA provides a forum to promote communication regarding county, state, and federal regulations that affect all areas of the Village, including the commercial area, the hill, Panoramic, the Calles, the Patios, and Seadrift.

Minutes can be read at the Stinson Beach Library or online at www.stinsonbeachvillage.com

I. Call to Order

Larry Crutcher called the meeting to order at 10:05 am. The following SBVA officers were present: Larry Crutcher, Sam Matthews, Mike Matthews, Terry Gordon, David Goldstein, and Chris Ruppe. (**Quorum was met.**)

II. Approval of minutes from last meeting

The directors previously approved the minutes for November 1, 2014 via email.

III. Treasurer's Report

Sam Matthews reported that the bank balance as of 10/31/2014 was \$11,446.00. In November, there were expenditures of \$452.79 and deposits of \$225.00, leaving a bank balance as of 11/30/2014 of \$10,993.00. The SBVA sent out solicitation letters in August to 81 out-of-town addresses and to 505 mailboxes in Stinson Beach. As of December 1, the SBVA has received 122 contributions, totaling \$6,645.00, with an average contribution of \$54.00. Last year at this time, the SBVA received 145 contributions, totaling \$8,355.00, with an average donation of \$58.00. By comparison, in 2010 there were 110 contributions, totaling \$5,495.00. (**Treasurer's Report attached to original minutes**) Terry Gordon asked Sam how much it cost to send out the two mailings to all those who were identified as eligible to become SBVA members. Sam did not yet have the total costs and will report them at the next SBVA meeting.

IV. Old Business

- A. Formation of Nominating Committee to Nominate SBVA Board Members for 2015:** Larry Crutcher is the lead coordinator on the nominating committee, with Mike Matthews and Barbara Boucke also serving. The committee is gathering names of eligible candidates for nomination; candidates will be announced at next month's meeting.
- B. Response from the community to the GGNRA's design for a new wastewater system:** The public has been invited to submit feedback on this proposed project from Friday, November 7, through Friday, December 12, 2014. To comment online, please go to http://parkplanning.nps.gov/Stinson_Wastewater_Treatment. Alternate formats of this information and general accessibility information are available at GGNRA's park accessibility website, goga_accessibility@nps.gov or call 415-561-4958. In addition, contact information for Chris Carpenter, NPS Civil Engineer, is: chris_carpenter@nps.gov or call 415-561-4932.

Chris Ruppe read the proposed septic system project as described on the NPS website:

"The new treatment and disposal system will consist of rehabilitation and partial adaptive reuse of existing primary treatment systems for the North and South Comfort Stations and the Maintenance Area facilities with new location of primary treatment tanks for the Life Guard/Grill Facility and parking lot Modular Building and Central Comfort Station. The existing pump and controls at each facility will be replaced and new dedicated force main sewer lines will be installed from each primary treatment location to a centralized equalization tank and secondary treatment system located within the Maintenance Area (currently a storage area). The secondary treatment system

will be a textile re-circulation membrane system co-located with central equalization tank in the storage area. Secondary treated waste-water will be pumped to new pressure disposal field located in parcel west of Highway 1 and east of the Maintenance Area.

“Approximately 125 feet of wood fence around the storage area will be removed for installation of secondary treatment system and will be replaced with a new fence to match existing. A security/privacy fence will be installed around the new disposal field to prevent vehicles from driving onto the disposal field and damaging components of the disposal field.

“Existing septic and wet well pumping tanks replaced will be removed with exception of Central Comfort Station. The Central Comfort Station tank will have risers removed and [slurry holes sealed to provide single slab, which will remain in place for use as a sitting area] and to protect the comfort station from erosion.”

Sam Matthews announced that the GGNRA has scheduled a meeting with adjacent property owners to discuss landscape plans for this project on Monday, December 15, 2014 at 8:00 a.m. The only other comment/question was from Steven Simac who asked what route the many trucks would take to access the project site during construction and if the GGNRA had completed an EIR report? Chris Ruppe agreed to e-mail Steve Ortega and ask him to respond to these questions.

C. Pathway (Shoulder-widening) along Highway 1 into Town: No report.

V. New Business

1. Darren Bruestle, CHP Special Enforcement and Liaison Officer: **1)** Officer Bruestle stated that he was late to attending this morning’s SBVA meeting because he was the 8th car behind a vehicle going 22-23 mph in a 35mph zone. After 3 miles and many opportunities for the vehicle to pull over and let the faster traffic go by, Officer Bruestle pulled them over and gave them a citation. **2)** One may park on a roadway shoulder provided the vehicle is least 6 feet from the centerline of the roadway. **3)** If you see boulders or brush in the roadway, call 911 and the CHP will get in touch with Caltrans. Calling 911 allows them to pinpoint where you are on the roadway. **5)** The new CHP commander in Marin is Commander Holguin.

VI. Community Reports

A. GGNRA, Tamalpais District: No report.

B. Bolinas Lagoon Advisory Council: No report.

C. Friends of Bolinas and Stinson Beach Libraries: No report.

D. Bolinas-Stinson Union School District, Pamela Lichtenwalner reporting: **1)** There are approximately 119 students registered in the BSUSD K-8 program. **2)** The district is in the process of purchasing a school bus; the final cost is being negotiated. **3)** The 8th graders are sponsoring a Crab Feed fundraiser at the Bolinas Community Center this evening at 6:00 pm. The cost is \$35.00/person. **4)** The bond measure did not pass in November. Because the school desperately needs a science lab, the school district has already formed a committee and will try again to raise funds through a bond measure.

E. Stinson Beach Montessori School, Pamela Lichtenwalner reporting: **1)** The school currently has 11 students enrolled. **2)** The school’s septic issues are being resolved. **3)** The basketball court on the Stinson campus is being leveled. The school is also putting in more play equipment. **4)** Marion Weber and several others are re-landscaping parts of the school grounds.

F. CSA33-Village Green 1 & 2: No report.

G. Seadrift Association: No report

H. Stinson Beach Community Center: Donations raised by the Doc Film Festival will be used to improve acoustics in the Hall during January, in time for the SBCC Annual Meeting scheduled for Tuesday, February 3, 2015 at 6:00 pm.

I. Stinson Beach Disaster Council, Fire Protection: The emergency telephone number to call on a

cell phone is 415 472-0911. From a landline, call 911.

- J. **Stinson Beach Historical Society:** The holiday luncheon is scheduled for December 12, 2014 at the SBCC. The luncheon begins at 11:30 am and there are still tickets available for purchase. The SBHS along with the SBCC MAC Committee are co-sponsoring an exhibit in the Stinson Beach Library of the SBCC's memorial project: details of the invitational anonymous design competition, the architectural plans for the winning design, and samples of the construction materials.
- K. **Stinson Beach Medical Center: Beth Perry reporting.** **1)** The Coastal Health Alliance has received several grants, one from the Marin Community Foundation's Team Care for \$60,000 and a Health Services grant for \$250,000, enabling them to hire a social worker. **2)** The Pt. Reyes facility's waiting area has been remodeled, allowing for more privacy. **3)** Currently, the dental program is serving people two days/week and is booked through February. The Coastal Health Alliance is fundraising for a van to provide mobile dental care. A mailer will be sent out by the end of December asking for donations. The van will cost approximately \$175,000. **4)** The flu shot program was very successful; Stinson administered 58 shots, Bolinas 38 and 200 more flu shots were administered at other various sites. **5)** Steve Siegel is a great communicator and has done a wonderful job as Executive Director. **6)** The Coastal Health Alliance accepts all providers and is also a Kaiser affiliate.
- L. **Stinson Beach Water District, Morey Nelsen reporting:** **1)** The average rainfall for Stinson Beach is 30 inches (from 7/1-6/30. Last year's rainfall total was 23 inches). As of December 6, 2014, Stinson Beach has received 11.3 inches of rain. Annual and recent rainfall amounts are available on the water district's website, at "rainfall." Morey stated that rainfall varies depending upon where you live in Stinson Beach. While Morey is optimistic, the SBCWD is not ready to declare the drought over and will continue to encourage everyone to continue to conserve water. **2)** Title 4 has been amended to revise the Grey Water provision. However, Morey believes that the rules governing a grey water system are still onerous, and he is hoping to be a part of a committee to take another look at the rules affecting the installation of a residential grey water system.
- M. **Flood Advisory Board: See "For the Good of the Order"**
- N. **Stinson Beach Community Church:** A Christmas Eve service will be held on December 24, 2014, at 7:00 pm. A Christmas pageant is planned, and the service will end with a candle lighting ceremony.
- O. **West Marin Senior Services, Beth Carusillo reporting:** **1)** On December 11, 2014, the WMSS will hold an open house at their new Volunteer Center in the Creamery Building, Suite 20, in Pt. Reyes from 4:00-6:00 p.m. **2)** On December 17, 2014, the WMSS will hold a holiday tea at Stockstill House from 2:00-4:00 p.m. **3)** The Pt. Reyes Seniors and Whitecaps Holiday Luncheon is scheduled for Dec 11, 2014 at noon in the Dance Palace. Call the WMSS for reservations. **4)** On the first Tuesday of every month, the "Third Age of the Elders" meets at the Firehouse in Bolinas starting at 1:30 p.m., with an average attendance of 20 people. Recently, this group helped to resolve the issue of transportation for the elderly in West Marin by securing a grant for a monthly free shuttle, open to everyone, for round trip service to stores (Target/Costco). Service will be available the second Tuesday of every month. Beth urged people to take advantage of this service and warned that if the service is not used it could be discontinued. **5)** The WMSS sponsors a home delivery meals program. **6)** Call the WMSS if you need help with transportation or would like to become a driver. For further information regarding the WMSS's programs, contact Beth by e-mail at Beth@WMSS.org.

VII. Committee Reports

A. Standing Committees

1. Compliance Review: Mike Matthews reporting.

- a. Rolandson: Variance (14-0067)-approval of the septic system may have held up the permit.
- c. Kinberger—40 Buena Vista (14-0192): Application to legalize a detached deck was approved with conditions. The Kinbergers stated that they removed the kitchen and shower from the 2nd unit and their inside plans have now been approved.
- d. Hjorth (Wilson)—Calle del Embarcadero vacant lot (14-0051): A hearing before the

Planning Commissioners was held on October 27, 2014. Several of the neighbors pointed out that the project was too close to the creek. The hearing was continued and will be rescheduled after the project's proximity to the creek is verified by a legitimate survey report. The roofline has also been redesigned.

- g. Osterweis (Tidelands Permit)—Seadrift Association intake valve (14-0027): no hearing scheduled.
- h. Jordan—308 Seadrift-Initial Review (14-0267): landscape/hardscape site improvements (outdoor kitchen deck, spa). No hearing scheduled.
- i. Carrigan/Ford Coastal Permit (2014-0348)—Calle Del Onda Project (14-0348): The plans have just been submitted to the County. The Plan is to merge three properties, creating a 25,998 square foot lot, and building a 747 square foot, one-story addition that will include a bedroom, a bathroom, and a laundry room to an existing 1000 square foot house. The addition will push toward the highway. The FAR is less than 10%. The septic system has already been approved by the SBCWD. The County Planner is Heidi Scoble.

B. Ad Hoc Committees

1. Keep the Beach Clean: no report.

2. Traffic-No report

3. Committee to Recommend Bylaw Amendments, Sam Matthews reporting: Sam explained that because of quorum requirements and the legal definition of "proper notice," the Bylaw amendments adopted in 2010 and 2014 are invalid, and the SBVA is now operating under the Bylaws that accompanied the 1991 application for non-profit corporate status. Though these Bylaws define membership eligibility, they do not make clear how one becomes a SBVA member, nor do they define what constitutes a quorum or voting in the absence of one, all requirements of the California Code governing nonprofit membership corporations.

Terry Gordon added that it is necessary to have a quorum in order to vote, defined as 1/3 of the membership; and voting may not be conducted in the absence of a quorum unless proper notice has been given in advance of any vote.

Therefore, in order to determine the number of members, the number constituting a quorum, and the ability to provide members with "proper notice", the SBVA needs all who qualify to attest to their eligibility, provide contact information, and register with the Secretary of the SBVA.

In order to satisfy the legal requirements to make "best efforts" to contact all potentially eligible SBVA members, the committee agreed to spend the funds necessary to send a mailing with a registration form, which includes a requirement to provide contact information, to all past donors, active post office boxes in Stinson Beach, water district customers, and registered owners on the tax rolls, eliminating duplications. Eligibility requirements remain the same as set forth in the 1991 bylaws, with the exception of the inclusion of trustees of properties.

Terry Gordon pointed out that because there could be more than one eligible person in a household receiving these mailings, he suggested that people make copies of the mailer so that every eligible individual in the household can register with the SBVA's Secretary. The registration form can also be found on the SBVA's website under "By-Laws and Policies."

4. Advisory Committee to Address Sea Level Rise: No report.

VIII. For the Good of the Order:

- 1. Scott Tye attended the Flood Advisory Board meeting. There were 5 citizens and 4 board members in attendance. The Board is looking for a new Board member as Phil O'Brien recently resigned. Funds are needed to alleviate potential flood damage (i.e. keep the large basin behind the Parkside clean, create a seasonal bypass for excess water to cross the GGNRA parking lot, etc.). So far, Stinson Beach has been borrowing money from other districts to complete

necessary flood related projects. Scott reported that a special election was planned for March 3, 2015 regarding a \$250.00 parcel tax to be charged annually on developed property and \$50.00 to be charged on non-developed properties and for a period of 20 years. The Flood Advisory Board (with an annual budget of only \$64,000) is hoping to generate \$3,200,000.00 from this assessment, but they still need another \$2,200,000 to complete all the necessary work to control the flooding. A parcel tax can be passed with 66.6% of people in the district to vote in person. However, in order to vote, you must be a registered voter in the district. Mike Matthews suggested that SBVA should call Chris Choo and ask her to address the Stinson Beach residents at an evening community meeting regarding this parcel tax and invite Supervisor Steve Kinsey to attend as well. Pamela Lichtenwalner stated that in a Board of Supervisor's Meeting, Supervisor Steve Kinsey commented that he hoped that the community would "buy-in" to supporting this parcel tax. Scott Tye reported that the Flood Advisory Control's annual meeting would be held in January, and they have created a committee of two people to create a campaign/outreach program to promote the parcel tax. Barbara Boucke pointed out that "we need the community to support the whole community. The people living on the hill in Stinson needs to be willing to support the parcel tax even though the flooding primarily affects those living on the Calles and in the Patios". Katie Taggart, the new owner of #17 Calle del Pinos commented that the new berm in the GGNRA parking lot does not allow for proper drainage. Scott Tye said that he heard that the GGNRA was aware of this problem and planned to rebuild it, although the timing for the repair is unknown.

2. Pam Lichtenwalner mentioned a "Food for Families" program in Bolinas that assisted her when she dislocated her knee. On Monday's, they cook a full meal at the Coast Café and hand-deliver it to those in need in the community. Referrals are not necessary. Call the Coast Café for details or contact Beth Carusillo of the WMSS for more information.
3. Pam Lichtenwalner commented that the drainage ditch has been capped off at the intersection of Hwy 1 and Calle del Mar. It appears that the water is now flowing down Hwy 1. Caltrans is responsible for drainage. Sam mentioned that they are also having drainage problems by Panoramic and State Route 1. Officer Bruestle asked for people to show him where the flooding is occurring and promised to contact Caltrans to inform them of the problems in Stinson.
4. The next SBVA meeting is scheduled for January 3, at 10 am.

Mike Matthews made a motion to adjourn the meeting at 11:46 a.m. Terry Gordon seconded the motion, and the motion was passed by unanimous consent.